

**Office of the City Clerk
2010 Annual Report**

VITALS (Death/Marriage/Birth/Genealogy):

There were 115 death certificates processed, 46 marriages licenses, and 2 births in 2010 along with numerous genealogy searches conducted by the Clerk's Office.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<u>Birth:</u>	0	0	1	2
<u>Death:</u>	122	101	109	115
<u>Marriage:</u>	52	71	43	46

GAMING (Hunting/Fishing):

Also, a combination of 107 hunting/fishing licenses were processed, for a total of \$2,431.10 in fees. This resulted in the City receiving \$134.90 in compensation from EnCon.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	72	78	84	107

DOG LICENSES

In 2010, 637 new/renewal licenses were issued to residents for fees of \$1,071.96 collected. Included are 81 licenses issued to senior citizens exempting them from the \$10.00 local fee. The Clerk's Office also had 8 1st offense redemption fees paid by residents for a total of \$800.00 collected.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<u>Spay/Neutered:</u>	620	524	525	551
<u>UnSpay/Unneutered:</u>	87	86	90	86
<u>Sr. Renewal:</u>	69	82	70	81
<u>Replacement Tag:</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	12	14	12	7
<u>1st Offense Redemption:</u>	14	15	17	8

GAMBLING (Bingo/GOC/Bell Jar):

In 2010, the Clerks Office issued Bingo Licenses to 4 organizations. These organizations conducted 201 games. From these games, 3% of proceeds are returned to the City for \$1,507.50 in fees being collected. There were also 19 Games of Chance licenses for fees of \$190.00, and 5% of proceeds returned to the City amounted to \$526.20. The Clerk's Office also issued 8 Bell Jar licenses for a total of \$80.00.

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<u>Bingo:</u>	196	203	152	201
<u>Games of Chance:</u>	12	13	16	19
<u>Bell Jar:</u>	10	9	11	8

VENDOR/SOLICITOR PERMITS

26 exempt solicitor permits were issued by the Clerk's Office. Also issued were 7 one-day permits for fees of \$210.00, 2 one-week permits for fees of \$100.00, and 5 three months permits for fees of \$625.00

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
<u>Exempt:</u>	32	7	25	26
<u>1 Day:</u>	5	4	4	7
<u>1 Week</u>	0	0	10	2
<u>3 Month:</u>	5	2	10	5
<u>Year:</u>	0	1	0	0

FOIL REQUESTS

The Clerk's Office processed 119 FOIL requests, which resulted in \$239.54 collected by the Clerk's Office.

2010

<u>DESCRIPTION</u>	<u>NUMBER</u>	<u>REVENUE TO CITY</u>
<u>VITAL STATISTICS RECORDS FILED:</u>		
Birth	2	None
Death Certificates	115	None
Genealogy Copies & Searches (Total Fees = \$10,207.80)	Numerous	\$1134.20
Copies of Marriage Transcripts Issued	53	\$530.00
<u>MARRIAGE LICENSES/CERTIFICATES ISSUED</u>	46	\$805.00
<u>FISH & GAME LICENSES ISSUED (Total Fees = \$2,431.10)</u>	107	\$134.90
<u>DOG LICENSES ISSUED (New and Renewal)</u>	637	\$1,071.96
Senior Citizen Renewal's	81	(Included above)
Replacement Tags	7	None
Redemption Fees 1 st Offense (\$100.00 ea)	8	\$800.00
<u>BINGO LICENSES ISSUED</u>	201	\$1,507.50
<u>GAMES OF CHANCE LICENSES ISSUED</u>	19	\$190.00
<u>BELL JAR LICENSES ISSUED</u>	8	\$80.00
<u>3% FEE FROM BINGO PROCEEDS TO CITY</u>		\$1,057.60
<u>5% FEE FROM GAMES OF CHANCE PROCEEDS TO CITY</u>		\$526.20
<u>FIREWORKS PERMITS ISSUED</u>	2	None
(NO FEE CHARGED)	3	None
<u>CERTIFICATES OF RESIDENCY COLLEGE STUDENTS</u>	Hundreds	None
(NO FEE CHARGED)		
<u>VENDOR PERMITS</u>		
Exempt	26	None
1 Day (\$30.00 each)	7	\$210.00
1 Week (\$50.00 each)	2	\$100.00
Seasonal (\$125.00)	5	\$625.00
1 Year (\$500.00)	0	\$0.00
<u>FOIL REQUESTS</u>	119	\$239.54
<u>INSUFFICIENT FUNDS FEE</u>	0	\$0.00
TOTAL REVENUE TO CITY		\$9,011.90