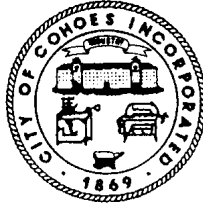


**WATER**  
DEPARTMENT  
97 Mohawk Street  
Cohoes, New York  
12047-2897



Phone: (518) 233-2138  
Fax: (518) 237-0072

## City of Cohoes

### Water Closing Request Form

In compliance with Chapter 280 of the Code of the City of Cohoes, Section 280-30

**280-30. Meter Reading for change of ownership of building or property.**

When a building or property, or part thereof, serviced by City water meter undergoes a change of ownership, a request may be made by the seller or by a representative of a seller for a current reading of the meter. The person making such request to the Department of Public Works shall be responsible for providing the meter reader with access to the water meter. Persons requesting meter reading under this subsection shall pay a fee of \$50 for each meter reading request. Persons requesting meter readings on multiple metered accounts under this subsection shall pay a fee of \$50 for the initial meter reading requested; additional meter readings at each building location will be charged at \$20 each.

**This form must be filled out and returned to the City of Cohoes Treasurer's Department  
Fee payable by check made out to the City of Cohoes  
Please Print**

**Date** \_\_\_\_\_

**Property Location** \_\_\_\_\_

**Requester's name** \_\_\_\_\_

**Phone number to call in figures** \_\_\_\_\_

**or**

**Fax number to send figures** \_\_\_\_\_

**Meter reading fee \$50 for first meter**      \$ \_\_\_\_\_

**Meter reading fee \$20 each additional meter**      \$ \_\_\_\_\_

**Total Fee** \$ \_\_\_\_\_

**Note: Water closing figures will be called or faxed only after payment is received**